



MEMO

Date: April 19, 2024

To: Montana High School Counselors

From: Amy Leary, MPSEOC Executive Director

Re: 2024 Counselor Directory, College & Career Fair Details, Online Form, Guidebook, Counselor Update, & More

Amy M. Leary, Executive Director
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Happy Spring! On behalf of the Montana Post Secondary Educational Opportunities Council (MPSEOC), we want to extend our thanks to all Montana counselors for all your incredible work in helping students and education. Please know we are here to help you in any way we can. We appreciate you. Thank you for all you do.

It is the time of year where we finalize your details for our statewide student and counselor fall events and programming. At this time, we are taking steps to plan for fall events for the **Montana September College & Career Fairs, Counselor Update, Guide Book To Higher Education, and more.** We are so excited to celebrate over 30 years of collaboration across our state for this programming, and we look forward to these events with you every year! In this packet we are asking you to confirm your details for these events. Please know that safety is a priority to us in this, and we will keep you updated with any changes. Please share any questions, concerns, and thoughts you may have. We will keep in contact over the summer and early fall with final details.

Please take a few moments to confirm the following details in order to ensure quality and cost-effectiveness in our planning. We ask that you act on the following items **on or before May 20, 2024.** **Thank you so much for all of your team help and efforts to help students together!**

Please help in completing the following (3) steps for your high school:

- 1. Verify that the contact information for you & your school is correct - Please see the included document for review.** In this packet, we ask you to verify your high school name, counselor name, mailing address, phone, e-mail, website, etc. We will be publishing this information this coming Fall 2024, so we want to make sure we have your information correct. Other counselors, students, parents, college representatives, and many agencies use this directory throughout the year, so please help us keep it updated for you. Thank you! Please let us know if you have questions or need additional help. Preview your listing online & submit changes under "edit counselor or school," "add a new counselor" or you may email us directly with changes @ hello@montanacolleges.com. Preview directory @ www.MontanaColleges.com/counselordirectory
- 2. Check the College & Career Fair In-Person Location & Date** for which your school has been assigned in September. If your school wishes to attend another fair, please indicate as such in "Step 3" in the online form. Please note that the time listed is the time duration for the entire fair. The Fair Site Coordinator will contact you in the fall with the exact assigned time for your school to attend.
- 3. Submit Your High School Online Form | Deadline: on or before May 20, 2024.**
 - To Submit This Form Online Visit: www.MontanaColleges.com/fall

Congratulations on another wonderful year of good work helping students! We appreciate all the amazing work you do! You and your students are in our thoughts as this school year closes. Please know we are here to help in any way can if you need anything. We look forward to hearing back from you and connecting with you and your students in the fall!

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